

# Higher Apprenticeship in Management

This is the nationally recognised learning framework for those working as managers, senior managers, heads of department, directors and other senior management positions.

The programme develops and recognises a range of leadership and management skills – providing a foundation for personal development and career progression. Managers at this level play an integral role in developing and supporting organisational objectives through a wide range of functions, such as: managing team dynamics, delegation and capability building, planning and managing projects, and managing budgets.

Learners complete *two* separate qualifications in order to achieve their Apprenticeship.

- Programme duration: 52 weeks
- Assessed through written assignments, written answers, workplace evidence and observation
- Apprentices are supported with a range of flexible learning resources and tutor support

Framework element	Duration
Edexcel Level 4 NVQ Diploma in Management	Week 1–52
ILM Level 4 Diploma in Principles of Leadership and Management	Week 1–52

*Learners seeking to undertake this programme must be able to demonstrate ability equivalent to or exceeding Level 2 in English and mathematics. This requirement may be met through the achievement of Level 2 functional skills, equivalent GCSEs, O-Levels, A-Levels or AS-Levels, or an initial assessment which demonstrates the required ability.*

## Highlights

- Develops high level management and leadership skills
- Structured onsite induction session for all learners
- Assessed in the workplace by experienced assessors
- 90–120 minutes per week study & preparation time
- Must have employed status – at least 30 hours per week
- Funding available through the Skills Funding Agency – *subject to individual eligibility*

## Progression

Successful learners may progress to an appropriate Level 5 qualification on completion.