

# NVQ Certificate

## in Warehousing and Storage

The qualification is based on recognised occupational standards and is jointly certificated by Best Practice and Pearson – the leading Awarding Organisation for vocational qualifications.

- Course duration: 6 – 9 months
- Assessed through observation, discussion, testimony and written questions
- Supported by e.learning and optional in-company workshops

To achieve the NVQ, learners must achieve a total of 26 credits. Learners must complete both units from mandatory group A, two units from optional group B, one unit each from optional groups C, D and E and any combination from optional group F to a minimum of 6 credits.

# Level 2

<b>Mandatory units</b>
■ Health, Safety and Security at Work (3)
■ Develop Effective Working Relationships with Colleagues in Logistics Operations (4)
<b>Group B (Credit value required: minimum 6, maximum 7)</b>
■ Pick Goods in Logistics Operations (3)
■ Wrap and Pack Goods in Logistics Operations (3)
■ Place Goods in Storage in Logistics Operations (4)
■ Process Orders for Customers in Logistics Operations (3)
■ Assemble Orders for Dispatch in Logistics Operations (3)
<b>Group C (Credit value required: minimum 6, maximum 7)</b>
■ Maintain the Cleanliness of Equipment in Logistics Operations (3)
■ Keep Work Areas Clean in Logistics Operations (3)
■ Maintain Hygiene Standards in Handling and Storing Goods in Logistics Operations (3)
<b>Group D (Credit value required: minimum 6, maximum 7)</b>
■ Moving and/or Handling Goods in Logistics Operations (4)
■ Use Equipment to Move Goods in Logistics Operations (3)
■ Use a Forklift Side-Loader in Logistics Operations (1)
■ Use an Industrial Forklift Truck in Logistics Operations (1)
■ Use a Hoist in Logistics Operations (1)
■ Use a Compact Crane in Logistics Operations (1)
<b>Group E (Credit value required: minimum 3, maximum 3)</b>
■ Keep Stock at Required Levels in Logistics Operations (3)
■ Check Stock Levels and Stock Records (3)
<b>Group F (Credit value required: minimum 6)</b>
■ Operate Equipment to Perform Work Requirements in Logistics Operations (8)
■ Receive Goods in Logistics Operations (3)
■ Maintain Safety and Security of Hazardous Goods and Materials in Logistics Operations (6)
■ Process Returned Goods in Logistics Operations (3)
■ Sort Goods and Materials for Recycling or Disposal in Logistics Operations (3)
■ Supervise the Receipt, Storage or Dispatch of Goods (6)
■ Contribute to the Provision of Customer Service in Logistics Operations (3)
■ Principles of Food Safety in Logistics (1)

### Highlights

- 60 – 90 minutes per week study & preparation time
- Assessed in the workplace by experienced assessors